



अखिल भारतीय आयुर्विज्ञान संस्थान भोपाल  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHOPAL

Saket Nagar, Bhopal 462020 (MP)

Website: [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in)

Advt. No ADM-2(2)/AIIMS/Bhopal/Rectt.Cell/Deputaion/2023/2

Date: 16/10/2023

**ROLLING ADVERTISEMENT**

Applications are invited in the prescribed Proforma from eligible candidates for filling up following Non-Faculty Group 'A' Posts on DEPUTATION BASIS at All India Institute of Medical Sciences, (AIIMS) Bhopal.

The essential qualification, experience etc. required for applying for these posts are as under:-

S. No.	Name of Post	Level in pay matrix (As per 7th CPC)	Number of Post/s
1	Superintending Engineer	Level-13	1
2	Executive Engineer (Elect.)	Level-11	1
3	Executive Engineer (Civil)	Level-11	1
4	Chief Librarian	Level-13	1
5	Chief Nursing Officer	Level-12	1
6	Senior Analyst (System Analyst)	Level-12	1
7	Chief Dietician	Level-11	1
8	Chief Medical Social Service Officer	Level-11	1
9	CSSD Officer	Level-11	1
10	Deputy Chief Security Officer	Level-11	1
11	Executive Engineer (A/C & R)	Level-11	1
12	Librarian Selection Grade (Senior Librarian)	Level-11	1
13	Nursing Superintendent	Level-11	3
14	Principal Private Secretary (PPS)	Level-11	2
15	Senior Procurement-cum-Stores Officer	Level-11	1
16	Accounts Officer	Level-10	2

17	Assistant Nursing Superintendent	Level-10	22
18	Chief Medical Record Officer	Level-10	1
19	Deputy Nursing Superintendent	Level-10	16
20	Security Officer	Level-10	1
21	Medical Superintendent	Level-14	1
22	Assistant Controller of Examination	Level-11	1
23	Hospital Architect	Level-11	1
	Total		63

### **ESSENTIAL ELIGIBILITY DETAILS**

S.No.	Name of the Post	Level in pay matrix (As per 7th CPC)
	Essential Eligibility Criteria	
<b>1</b>	<b>Superintending Engineer</b>	<b>Level-13</b>
	Employees of Central/State/U.T. Governments/Universities/Central Statutory/Autonomous Bodies/Public Sector Undertakings/Research and Development organisations holding analogues post. OR Executive Engineer with 5 Years of regular service in grade pay of Rs 7600/- OR Executive Engineer with 10 Years of regular service in grade pay of Rs 6600/-	
<b>2</b>	<b>Executive Engineer (Electrical)</b>	<b>Level-11</b>
	Officers under the Central/State/U.T. Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations <ol style="list-style-type: none"> <li>i. holding analogous posts on regular basis,</li> </ol> OR <ol style="list-style-type: none"> <li>ii. Assistant Engineer {Electric} with 5 years regular service in the grade pay of Rs. 5400/-</li> </ol> OR <ol style="list-style-type: none"> <li>iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600/-</li> </ol>	
<b>3</b>	<b>Executive Engineer (Civil)</b>	<b>Level-11</b>

	<p>Officers under the Central/State/U.T. Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis, OR</p> <p>ii. Assistant Engineer (Civil) with 5 years regular service in the grade pay of Rs. 5400/- OR</p> <p>iii. Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600/-</p>	
<b>4</b>	<b>Chief Librarian</b>	<b>Level-13</b>
	<p>Officers under the Central/State/U.T. Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis, OR with at least 5 years regular service in the grade pay of Rs. 7600/- OR with at least 5 years regular service in the grade pay of Rs. 6600/- AND</p> <p>ii. having educational qualification:- Essential:- (a) Master's Degree in Science (preferably on Biological Sciences); of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized Institution or University</p> <p>Desirable: (a) Master's Degree in Library Science (b) Training in Medical Librarianship</p>	
<b>5</b>	<b>Chief Nursing Officer</b>	<b>Level-12</b>
	<p>Officers of the State/Central Government or Statutory/ Autonomous Bodies:</p> <p>i. holding analogous posts OR</p> <p>ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs.6600/- OR</p> <p>iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-</p>	
<b>6</b>	<b>Senior Analyst (System Analyst)</b>	<b>Level-12</b>
	<p>Officers from Ministries/Departments of Government of India/State Government/Union Territories/Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600/- and above with 5 years of regular service in this grade</p>	
<b>7</b>	<b>Chief Dietician</b>	<b>Level-11</b>
	<p>Officers under the Central/State/U.T. Governments/ Universities /Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis OR with 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay of Rs. 5400/-. OR with 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/-</p>	

<b>8</b>	<b>Chief Medical Social Service Officer</b>	<b>Level-11</b>
	<p>Officers under the Central/State/U.T. Governments/ Universities /Statutory, Autonomous Bodies or Health Care Organizations:</p> <p>(A) (I) holding analogous posts on regular basis OR (II) with 5 years of regular service in the post in Grade Pay of Rs. 5400/-. AND</p> <p>(B) Possessing the following qualifications and experience: (I) M.A. in Social Work/ MSW from a recognized institute/ university and not less than 5 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes.</p>	
<b>9</b>	<b>CSSD Officer</b>	<b>Level-11</b>
	<p>Officers of Central/State GOvt./ Autonomous/ Statutory Organization holding analogous post on regular basis Or CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively.</p>	
<b>10</b>	<b>Deputy Chief Security Officer</b>	<b>Level-11</b>
	<p>Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts OR with 5 years regular service in a post in PB 3 (15600-39100), GP 5400/- or above, preferably having experience connected with security, handling agitations strikes of employees</p>	
<b>11</b>	<b>Executive Engineer (A/C &amp; R)</b>	<b>Level-11</b>
	<p>Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/ Union Territories Engineering Services, and other Engineering Departments of the Central /State/PSU/Statutory/ Autonomous Bodies working holding analogous post OR in PB-3 GP 5400/- with 5 years of regular service in the grade. OR in PB-2 GP 4600/- with 7 years of regular service in the grade.</p>	
<b>12</b>	<b>Librarian Selection Grade (Senior Librarian)</b>	<b>Level-11</b>
	<p>Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis, OR ii. with at least 5 years regular service in the grade pay of Rs. 5400/- in the relevant field OR iii. with at least 6 years regular service in the grade pay of Rs. 4800/- in the relevant field OR with at least 7 years regular service in the grade pay of Rs. 4600/- in the relevant field</p>	

<b>13</b>	<b>Nursing Superintendent</b>	<b>Level-11</b>
	Officers of the State/ Central Government or Statutory Autonomous Bodies holding analogous posts OR Deputy/ Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-	
<b>14</b>	<b>Principal Private Secretary (PPS)</b>	<b>Level-11</b>
	Officer of Central/State Government or Central/State Statutory/Autonomous Bodies holding analogous posts or with at Least 7 years of regular service in the post of Grade pay Rs. 4600/- or higher.	
<b>15</b>	<b>Senior Procurement-cum-Stores Officer</b>	<b>Level-11</b>
	Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as a Stores officer on regular basis.	
<b>16</b>	<b>Accounts Officer</b>	<b>Level-10</b>
	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/ Research and Development Organizations i. holding analogous posts on regular basis, OR ii. With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively.	
<b>17</b>	<b>Assistant Nursing Superintendent</b>	<b>Level-10</b>
	Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts OR with 3 years regular service in the Grade Pay of Rs.4800/- AND (i) B.Sc. Nursing (4 year course) from a recognised institute/university. OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university. (ii) Should be registered with the Indian Nursing Council/ State Nursing Council  Desirable: (i) MSc (Nursing) from a recognized institute / university (ii) Ability to use computers - Hands on experience in office applications, spread sheets and presentations	
<b>18</b>	<b>Chief Medical Record Officer</b>	<b>Level-10</b>
	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations (a) holding analogous posts on regular basis OR (b) With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field. AND Possessing the following qualifications and experience: (a) Degree in Medical Record keeping (duration 1 year) from a recognised Institute	

	/ University. AND (b) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.	
<b>19</b>	<b>Deputy Nursing Superintendent</b>	<b>Level-10</b>
	Assistant Nursing Superintendent with 2 years regular service in the grade	
<b>20</b>	<b>Security Officer</b>	<b>Level-10</b>
	Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including (Period of Deputation shall ordinarily not Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/ GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees.	
<b>21</b>	<b>Medical Superintendent</b>	<b>Level-14</b>
	A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13(3) of the Act. 2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto OR . M.HA (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India. Experience: Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.	
<b>22</b>	<b>Assistant Controller of Examination</b>	<b>Level-11</b>
	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, OR at least 5 years of regular service in the post in the PB 3,with Grade Pay of Rs. 5400/- or higher.	
<b>23</b>	<b>Hospital Architect</b>	<b>Level-11</b>
	Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line.  In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.	

Note:

I. The Executive Director, AIIMS, Bhopal reserves the right to vary the vacancies or cancel the exercise, at any stage of the process without assigning any reason thereof.

II. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application, i.e. 45 days from the date of publication of this advertisement in Employment News.

III. The initial period of deputation shall ordinarily be three years from date of appointment and the same will be regulated as per DoPT guidelines. Pay will be protected as per Govt. of India rules.

IV. All the posts carry usual allowance as admissible to Central Government Employees of similar status and other allowances sanctioned at AIIMS, Bhopal (M.P.).

V. AIIMS Bhopal reserves the right to conduct Written Test/ Skill Test to shortlist/select the candidates for any post as mentioned in the notification.

a. The Officers who fulfils the above qualifications/eligibility may submit their application (**enclosed as Annexure-I**) in the attached application form through proper channel to the below mentioned address on last date i.e. **(45 days)** from the date of publication of this advertisement in Employment News by Speed Post/Registered Post only. Application received beyond 45 days will be considered for the next cycle subject to availability of vacancy.

**The Deputy Director (Administration)**  
**All India Institute of Medical Sciences (AIIMS)**  
**Administrative Block, 1st Floor of Sardar Vallabhbhai Patel Bhawan**  
**Saket Nagar, Bhopal-462020(M.P.)**

b. The envelope containing the application(s) should be super-scribed as: **“Application for the Group ‘A’ “Post of.....on Deputation Basis.”**

c. Application forms received after last date will not be considered. AIIMS Bhopal will not be responsible for any postal delay.

VI. While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies by competent authority of the applicant’s up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the application. It may also be clearly stated that no vigilance/ disciplinary proceedings is pending or contemplated against the candidates concerned. Application without vigilance clearance and ACRs/APARs Dossiers will not be considered. Supporting documents related to qualification, experience etc. may also be self- attested.

VII. The applications received after the last date, without signature of the candidate or incomplete or not forwarded through proper channel will be summarily rejected.

VIII. The posts advertised in the Advertisement are not applicable for the candidates working in private organization/institute etc.

IX. All disputes will be subject to jurisdiction of Hon’ble High Court / CAT at Jabalpur (M.P).

X. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training’s OM/order issued/ amended from time to time.

XI. AIIMS Bhopal website [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in) may be visited for regular updates regarding this advertisement.

XII. Canvassing in any form will lead to disqualification of candidature.

For Clarification & Enquiries:

- Mail to: [recruitment.deputation@aiimsbhopal.edu.in](mailto:recruitment.deputation@aiimsbhopal.edu.in)
- Contact No.: 0755-2672334

**Enclosures: Application Form**

**Sd/-**  
**Deputy Director (Admin.)**  
**AIIMS, Bhopal**