

**No.1 AIR FORCE SCHOOL, GWALIOR**

**APPOINTMENT-2024**

| S/N | NAME OF POST & PAY SCALE  | No. of Posts | QUALIFICATION   | Type of post |
|-----|---|--------------|---|--------------|
| 1   | <p align="center"><b>Academic Coordinator (Sr/ PGT)</b><br/>(Rs 35000/- PM consolidated)</p>  | 1            | <p><b>Mandatory Qualification</b><br/>(i) ) A Masters Degree from any University recognised by the Govt of India/ UGC/ AICTE (in the subjects Maths/ Physics/ Computer Science) with a minimum aggregate marks of 50 percent in the subject and 50 percent in the aggregate.<br/>(ii) B Ed Degree or its equivalent from a recognised university.<br/>(iii) Preference will be given to the candidates having relevant similar experience.<br/><b>Desirable Qualification</b><br/>(i) Ability to read/write communicate in English/ Hindi<br/>(ii) Knowledge of computer applications, especially MS Office and tools for online teaching.</p>  | Contractual  |
| 2   | <p align="center"><b>TGT (English)</b><br/>Leave Vacancy<br/>(Rs 33000/- PM consolidated)</p> | 1            | <p><b>Mandatory Qualification</b><br/>(i) A Masters OR a Bachelor's Degree from any University recognised by the Govt of India/ UGC/ AICTE with a minimum marks of 50 % in English and 50 % in the aggregate, including electives and languages in the combination of subjects i.e. English as an elective subject at degree level.<br/>(ii) B Ed Degree or its equivalent from a recognised university.<br/><b>Desirable Qualifications</b><br/>(i) Knowledge of computer applications, especially MS Office.<br/>(ii) Ability to read/write/communicate in Hindi.<br/>(iii) CTET/STET qualified candidates will be given additional weightage during selection.</p>   | Empanelment  |
| 3   | <p align="center"><b>Librarian Sr.</b><br/>(33000-1000-43000-EB-1300-56000)</p>               |              | <p><b>Mandatory Qualification</b><br/>(i) University degree in Library Science or graduate with one year diploma in Library Science from a Govt recognised institution.<br/>(ii) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.<br/>(iii) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.<br/>(iv) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.<br/>(v) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.<br/>(vi) Should be able to read, write and communicate fluently in English and Hindi.</p> | Regular      |

(vii) Basic knowledge of computer applications, especially MS Office.

**Other Requirement Applicable to All the Above Posts**

1. Should be in the age group of 21 to 50 years as on 01 Jul 24, except specifically specified for the post.
2. Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
3. Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
4. Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.
5. Should be able to read, write and communicate fluently in English.

**Selection Procedure**

6. **Scrutiny of Application.** Upon receiving the application, the screening committee will scrutinize all applications on the basis of eligibility criteria. All qualified candidates will be intimated accordingly via school email for written test.
7. **Written Test.** The first part of selection process is written test. This test is not required for candidates who have taught in other AF schools for a minimum period of two years in the same category. Written test is scheduled on **23 Mar 2024**. The details of written test (for sl no 01 to 03) as follows:

| Sl No | Type of Questions   | No of Questions | Duration | Marks     |
|-------|---|-----------------|----------|-----------|
| (a)   | MCQ<br>(English, Teaching Psychology, General Knowledge, Digital/ Computer Education)                                       | 25              | 1 Hr     | 25        |
| (b)   | Descriptive type questions<br>(Situational Knowledge, Child Psychology, Technology in School Education , Subject Knowledge) | 5               |          | 25        |
|       | Total   | 30              |          | 50        |
|       | <b>Minimum passing marks to qualify written test</b>  |                 |          | <b>25</b> |

8. **Teaching Aptitude Test(TAT).** All candidates who have passed the Written Test will be called for a Teaching Aptitude Test of 50 marks. This also includes the candidates who have taught in other AF Schools in the same category of post they have applied. This will include demonstration class of 40 minutes with the specified topics provided through school email. TAT is scheduled from **26 to 27 Mar 2024**. Final date will be sent via school email along with topic post selection in written test. Candidates will have to secure a minimum of 35 marks out of 50 to be eligible for the interview.
9. **Interview.** Candidates who have qualified the Teaching Aptitude Test will called for an interview of 65 marks, which will be the final stage of the selection process. The Selection Committee will focus on communication ability and the co-curricular skills of the candidates besides assessing the subject knowledge. Interview is scheduled from **04 Apr 2024**. Final date will be sent via school email to qualified TAT candidates.

10. Date of written test/ interview/ demonstration/ skill test will be separately intimated to the shortlisted candidates only, through school email. Candidates applying for any post/s, have to come for written test/ aptitude test/ interview on their own. No TA/DA whatsoever will be paid for attending the written test/ aptitude test/ interview. **Separate applications are to be sent if applying for more than one posts.**

11. **Procedure for applying:** Interested candidates can apply in **prescribed format only (available on school website)** alongwith copies of all necessary documents/ testimonials. **Last date** for receiving application (in prescribed format alongwith, copies of relevant documents) will be **11 Mar 2024**. Applications can be sent by SPEED POST or can be dropped in the box kept at school main gate. Envelope containing application should be super scribed in bold letters **“APPLICATION FOR THE POST OF .....**”.

12. **For any other query regarding recruitment please feel free to contact on 09826355940 (Mr R Kundu) and/ or on 7999059392 (Mr Sunil Dubey).**

13. **Address for sending applications:-**

The Principal  
No.1 Air Force School,  
Bhind Road, Maharajpur,  
Gwalior-474020 (M.P.)

14. Mere fulfilling of the minimum qualification/s and experience will not confer any right to the candidates for being called to written test/ interview or/and for his/her selection. The SMC (School Management Committee) reserves all the right for selecting/ not selecting any candidate, increasing/decreasing number of vacancies without assigning any reason thereof. The school shall not be held responsible for any postal/ other delay. Incomplete/ vague applications will be summarily rejected.

15. The selected candidate/s will have to join immediately. Canvassing in any form will be a disqualification.

Sd/-  
**EXECUTIVE DIRECTOR**